



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes February 7, 2019

In Attendance: Commissioners Dave DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents	
Document Date	Document
1/30/2019	Payroll & A/P Manifest
2/1/2019	Letter to Delegation

Departmental update: Sheriff: Sgt. William Wright read aloud the letter submitted by Sheriff Moyer for his departmental update. Commissioner Waring asked if statistically things are the same as last year. Sgt. Wright stated they were. Commissioner DeVoy asked if there was narcan available at the complex. Sgt. Wright stated there are several boxes available in different departments.

Accept donation: Sheriff: Sgt. Wright requested the Board accept the donation of an awning that will attach to the command post vehicle. M/Taylor accept the request of the Sheriff department, S/Waring. Unanimous. **Motion passed.**

Letter to Attorney General re: Semi-annual DOC inspection: M/Taylor approve the letter to the Attorney General, S/Waring. Unanimous. **Motion passed.**

Request to fill part time Nursing position: Nursing Home Administrator Shelley Richardson stated she would like to separate duties for the Staff Development/Infection Control/QA position and create a part-time position to cover the QA piece of the position. Commissioner DeVoy asked if there had been a significant turnover due to the duties. Nursing Home Administrator Richardson stated there had been three employees in 5 years. Commissioner Waring asked what the annual cost would be. Nursing Home Administrator Richardson it would be charged to part-time nursing wages. County Administrator Shackett stated this is a priority position.

Commissioner Waring asked what the difference is with this position versus the other part-time vacant position. Nursing Home Administrator Richardson stated this position would be a Monday-Friday position. County Administrator Shackett stated the annual cost would be \$33,500. M/Taylor to grant the request, S/Waring. Unanimous. **Motion passed.**

Public Comment: There was no public comment.

Adjourn: M/Taylor to adjourn, S/Waring. Unanimous. **Motion passed.** At 5:35 pm the meeting adjourned.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant